



16405 Clara Van St.
Austin, TX 78734
(512) 266-1000
www.hurstharbor.com

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION Complete *all* applicable information

Name (Full - Last, First, MI)			
Position(s) applied for:		Are you willing to work: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Weekends <input type="checkbox"/> Evenings <input type="checkbox"/> Nights	
Street Address:		City:	State: Zip:
Mobile Phone:	Email:	Have you previously been employed by our company? <input type="checkbox"/> Yes <input type="checkbox"/> No Where?	
Email Address:		Are you over 18 years of age?	
Are you legally authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		When could you start employment?	
Have you ever applied for employment with our company? <input type="checkbox"/> Yes <input type="checkbox"/> No When? Where?		How did you learn about us?	

EMPLOYMENT HISTORY (List below last three employers, starting with the most recent one first)

Present or Last Position:		Name of Company:		From Mo/Yr:		To Mo/Yr:	
Street Address:		City:		State:		Zip:	
Duties:		Reason for Leaving:					
Starting Annual Salary:	Final Annual Salary:	Bonus:	Commission:	May we contact your supervisor?			
Name of Supervisor:		Title and Department of Supervisor:		Phone Number of Supervisor			
Next Previous Position:		Name of Company:		From Mo/Yr:		To Mo/Yr:	
Street Address:		City:		State:		Zip:	
Duties:		Reason for Leaving:					
Starting Annual Salary:	Final Annual Salary:	Bonus:	Commission:				
Name of Supervisor:		Title and Department of Supervisor:		Phone Number of Supervisor:			
Next Previous Position:		Name of Company:		From Mo/Yr:		To Mo/Yr:	
Street Address:		City:		State:		Zip:	
Duties:		Reason for Leaving:					
Starting Annual Salary:	Final Annual Salary:	Bonus:	Commission:				
Name of Supervisor:		Title and Department of Supervisor:		Phone Number of Supervisor:			

EDUCATION INFORMATION

High School or GED:	Address:	City:	State:	Degree:	Subjects Studied:	
College:	Address:	City:	State:	Degree:	Major:	GPA:
College:	Address:	City:	State:	Degree:	Major:	GPA:
Graduate School:	Address:	City:	State:	Degree:	Major:	GPA:
Other:	Address:	City:	State:	Degree:	Major:	GPA:

GENERAL

Please list any certifications (including the type of license/certification, the state or organization which issued the license/certification and the validity period), skills, specialized training, or experiences you have that applies to the position for which you are applying:																								
<p>Please provide 3 Professional References:</p> <table border="1"> <thead> <tr> <th>Name:</th> <th>Occupation:</th> <th>How Known:</th> <th>Telephone Number:</th> <th>Email:</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Name:	Occupation:	How Known:	Telephone Number:	Email:															
Name:	Occupation:	How Known:	Telephone Number:	Email:																				
<i>In what computer software programs are you proficient?</i>																								
Have you ever been convicted of a Felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide dates and description:		Do you currently have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Driver License State and Number: Have you ever been denied a license, permit or privilege to operate a motor vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide additional information:																						

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY

- In consideration of my employment, I agree to conform to the policies and procedures of the company. I understand that in accepting this application, the company is in no way obligated to provide me with employment and that I am not obligated to accept employment if offered. Furthermore, if employed, I understand that I am employed at will and that my employment and compensation can be terminated with or without cause, and with or without notice at any time.
- I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any falsified statements on this application or omission of fact on either this application or during the pre-employment process will result in my application being rejected, or, if I am hired, in my employment being terminated. ***I agree to allow Hurst Harbor Marina to conduct all necessary background checks include but not limited to references, criminal background and driving record.***
- I also understand that any offer of employment is conditioned on the completion of pre-employment tests and documentation. I will, upon request, sign all necessary consent forms.

Date:

Signature:

For Office Use Only:

Hiring Manager: _____

Expected Start Date: _____

Special Notes: